

MEETING MINUTES

MEETING: Friends of the Library (FOL) (South Cheatham County)

DATE AND TIME: October 1, 2024, 6 p.m.

LOCATION: South Cheatham County Library (main room)

ATTENDEES: Kandace (Kandy) Kapanka – President, FOL
Lana Foster – Treasurer, FOL
Jennifer Ensley – Director, South Cheatham County Library
Corey Foster
Janet Walker
Jenny Oles

PREPARED BY: Corey Foster for Charlie Silliman

ITEMS OF DISCUSSION:

Kandy called the meeting to order at 6:02 p.m.
September meeting minutes approved as distributed. Motioned by Lana, Jenny seconded.

Old Business

Old business items were discussed. Some additional items of note are listed below:

- Discussed Fall activities. The Library will participate in Trick or Treat on Main. The Library will not be participating in HHS Homecoming.
- Revisited the Library Board of Trustees' need of new members. They are full and have no need for new applicants.
- The FOL was informed that Lana and Charlie attended the most recent Library Board of Trustees Meeting.

New Business

Agenda Item 1. – Support for Trick or Treat on Main

Additional Notes: Discussed supporting Trick or Treat on Main. We anticipated the need for candy for 460+ kids. Lana bought large bags at Costco last year. The FOL will reimburse up to \$150 for candy to give away. Motioned by Jenny. Seconded by Kandy. Janet will get candy and submit for reimbursement.

Agenda Item 2. – Library Website

Additional Notes: Discussed that the new library website is up and running. The new address is <https://ccplibraries.org>

Agenda Item 3. – Christmas Activities

Additional Notes: Discussed Christmas / December Holiday plans and support. Last year's Santa is not available. This will be Jennifer's first time to attend the Christmas tree lighting so the FOL. informed Jennifer

about the event and everything that is expected of it by the town and patrons. Discussed how past events were done and who was involved. Discussed that she needs to contact the high school band and the Boy Scouts and the choir.

Finances

A CD that matured was rolled over for another year of investment at 4.25%. After credits for interest, book sales, and donations of \$393.69 and debits to reimburse Velvet Collier for Summer Reading Program supplies of \$1,273.54, the ending balance is \$11,668.91.

Additional Notes:

Lana is resigning as treasurer. Lana informed the FOL about the process to remove her on the CDs at Edward Jones in Dickson, TN after speaking to persons at the Edward Jones office. She told the board about the process for removing Lana as a signatory and adding a new person. She also informed the FOL of the process for replacing her as signatory on the United Community Bank checking account.

Discussed the need for board officer appointments / renewals. The Ashland City Friends of the Library votes / appoints officers yearly. Nominations and voting will take place at the November Friends of the Library meeting. Lana will send an email to everyone on the FOL email list calling for participation at the next meeting. Kandy Kapanka will resign as well and will not return as FOL President following the November officer appointments / renewals.

Discussed the November meeting conflict with election day. Proposed moving the meeting to November 7th.

Lana updated the FOL regarding the plans shared at the Library Board of Trustees meeting regarding the new library that is planned to be constructed within two years and that will be located next to the Harpeth Middle School.

Jennifer presented the FOL with a flier that Robert (Bob) Perry had designed to include a generic email (not currently present on the flier) and is supposed to be a type of survey about the new Kingston Springs Library (LAT Center.) Jennifer said that Bob will be at the Art in the Park Event this weekend and is going to be handing them out to attendees. Jennifer stated that she will not be in attendance.

Jennifer will have Veteran's Services and a new game night come to the library on a monthly basis. Alzheimer's Tennessee is also planning some senior programming at the library. Considering card-based games during the day.

Kandy adjourned the meeting at 7:25 p.m.